## **DDA April 2023 Release Items**

## CR-629624 Create a View of the Day CSQ Form in the Provider Portal

When completing a Residential Community Settings Questionnaire, LTSSMaryland will prompt the user to identify if that address selected is for a Provider, which will only apply if it is for 'Provider owned or controlled housing.' Through this update, the system can establish a direct relationship between the Community Settings Questionnaire form and its associated provider so that the information can be presented to that provided through the Provider Portal.

Community Settings Questionnaire - Residential			New
Cancel			Save
Please select the option that best describes the current	residence:*		<b>^</b>
$\bigcirc$ A home owned or leased by the individual or their family member.			
O An apartment with an individual lease, with lockable access and egress which the individual or the individual's family has domain and control.	, and which includes livi	ing, sleeping, bathing, and cooking areas o	ver
Provider owned or controlled housing.			
Number of unrelated people living together at this address or in this setting: ${}^{\star}$	•		
○ Other shared housing.			
Do any unrelated individuals receive services or supports in this setting?:	* 🔿 Yes 🔿 No		
Residence			
Address.*	Home Type:	Congregate	
Select Address V			
Is this address associated to a Provider?**	● Yes 🔿 No		
Provider: **	Search		
Home Setting: *		•	

When a provider searches for a participant's record through the Clients tab in Provider Portal and navigates inside that specific participant's record, through the left navigation they will see a new option called 'Community Settings Questionnaire.' By navigating to this area, they will be able to see a full history of both Residential and Day Community Settings Questionnaire forms that were completed for that participant in association with their specific provider location.



The page will contain two separate tables, one for the history of Residential CSQ and one for the history of Day CSQ for that participant.

Provider Portal	Home	Alerts	Services	Clients	Providers	Reports	Help	Batch Processes	Feedback			Nicolas Quinones (On behalf of: Adebol	la Ogunnusi)	Acco
CLIENT INFORMATION	N FOR													×
CLIENT PROFILE Client LTSS ID #: 2129341NA059120 Current MA#: Ser								Service Plan AW	Program: CP,	Enrolled In: CP Waiver: DRW	MA Eligible: Yes Current CTC Amount:		٦	
SERVICE PLANS	- 1	соми	MUNITY S	ETTING	S QUESTI	ONNAIR	E						Expand All 🖍	
INDIVIDUAL RECORD	[	> RESI	DENTIAL											٦
CTC WORKSHEETS		> DAY												
COMMUNITY SETTINGS QUESTIONNAIRE														

Providers will also have the ability to pull up their own Provider Location record by searching through the Providers tab in Provider Portal. After accessing their record, through the left navigation they will see a new option called 'Community Settings Questionnaire.' By navigating to this area, they will have the ability to see a full list of any participants they are currently associated to/assigned to and information on the latest Residential and Day Community Settings Questionnaire completed for that participant in association to the specific provider.

In the results, the provider can easily see if they are State Compliant versus Non-Compliant and if they wish to see the details on the questionnaire itself, they can click the View link located under the Actions column to see further details.

Provider Por	tal Home	Alerts	Services	Clients	Providers	Reports	Help	Feedback				Nic	olas Quinones (On be	half of: Re	becca Barry)	Acc
PROVIDER DET	PROVIDER DETAILS														×	
PROVIDER	COMMUNI	TY SET	TINGS QL	JESTION	INAIRE										Collapse All 🖍	
	✓ RESIDENTIA	AL														
COMMUNITY SETTINGS QUESTIONNAIRE	Client Id			First	Name	La	st Name	2	Туре		Completion Date		Status		Actions	
	3939992EK335110 Fake				Fake Person				Residential 03/21/2023				Non-Compliant		View 🛑	
	2759567RB093100 Test					Client Residential 0					J 03/21/2023 Compliant View					
	✓ DAY															
	Client Id			First	Name		Last N	ame		Туре	Completion Date		Status	]	Actions	
	1639041AS	419120		Gener	ic		Test			Day	02/17/2023		Compliant		View	- 18

When viewing the results of a Community Settings Questionnaire, the provider can see the specific questions and the items that they were compliant versus non-compliant on.

Provider Port	al ≡	Nicolas Quinones (On behalf of: Rebecca Barry)	
PROVIDER	DETAILS		
PROVIDER PROFILE	Provider Information		
	Please note that if any of the following	answers are No then the residence does not meet the definition of a communit	ty residence and does not
	qualify to participate in CFC or CPAS. WI	nen completing this questionnaire for a child, please consider the parent/guardi	an responsibilities.
QUESTIONN	<ol> <li>Access to the greater community:         <ol> <li>Does the participant have the service of the participant able to engine the service of the participant have of the participant have complexed by the participant choose the resider</li> </ol> </li> </ol>	ne opportunity to seek employment if they choose?** gage in community life the way they choose?** ontrol over personal resources?** ce?**	<ul> <li>Yes ● No</li> <li>Yes ○ No</li> <li>Yes ○ No</li> <li>♥ Yes ○ No</li> </ul>
	3. Rights of the applicant/participant: 3a. Are there systems to ensure 3b. How are the participant's rig test	e the participant's rights of privacy, dignity, and respect are being met?*** hts of privacy, dignity and respect ensured?**	e Yes ○ No
	3c. Does the residential situatio 3d. How is freedom of coercion	n appear free of coercion or restraint?** and restraint ensured?**	Yes O No

## WO-449 Display CTC value on Service Plan in Provider Portal

											Co	llapse A
• Cost of C	are	Worksheet	4C									History
iffective Date	¢	End Date 🗘	Create Date	© Pr	ogram Type	\$ Status (	0	CTC Amount	\$ Active/Inactive	≎ A	tion	6
2/2023		N/A	02/21/2023	CF	>	In Progress		N/A 02/2023 - \$1267.00	Inactive	7	<u>/iew</u>	<u>Print</u>
3/2023		N/A	02/21/2023	CF	2	Complete	1	03/2023 - \$1767.00 N/A	Active	7	íew.	Erint
9/2022		01/31/2023	02/21/2023	CF	5	Complete		09/2022 - \$767.00 10/2022 - \$1767.00	Inactive	1	/iew	Print
2/2023		01/31/2023	02/17/2023	Cł	2	Complete		02/2023 - <b>\$1</b> 267.00 03/2023 - <b>\$2</b> 67.00	Inactive	7	liew	Print
1/2022		01/31/2023	02/17/2023	CI	þ	Complete		11/2022 - \$2267.00 12/2023 <b>- \$267</b> .00	Inactive	N	/lew	Print
2/2023		01/31/2023	02/01/2023	CF	5	Complete	1	02/2023 - \$1015.50 03/2023 - \$424.50	Inactive	7	<u>liew</u>	<u>Print</u>
4/2023		01/31/2023	01/31/2023	CF	2	Complete	Ì	N/A - \$27.50 04/2023 - \$0.00	Inactive	N	/lew	Print
1/0000		L L L A	0410010000		·	A			15 - 10 Hz		2	
DA Worksheets												Colla
Cost of Care Worksh	eet 4C											[
fective Date		C End Date	Create Date	0	Program Type	≎ Status	0	CTC Amount	C Active/Inactive	0 /	lctions	
/2022		12/31/2022	10/25/2022		CP	Complete		11/2022 - \$999.00 12/2022 - \$938.00	Active		View Pri	nt
//2021		09/30/2022	06/14/2021	(	CP	Complete		07/2021 - \$886.00	Inactive		View Pri	nt

0	To see the History of CTC in the Provider Portal
DDA Werksheet	

CLIENT INFORMATION	N FOR TS, AUTOCLI	ENT01						×
CLIENT PROFILE	Client LTSS ID #:	Cur	rent MA#:	Service Pla	n Program:	Enrolled In: ICS	MA Eligible: <b>No</b>	
SERVICE PLANS	3210011004420210			CFAS, AW		Waiver:	Current CTC Amo <b>\$1,267.00</b>	ount:
					<u>Open in LT</u>	<u>'ss</u> &		
INDIVIDUAL RECORD	CTC WORKSHEET							History
CTC WORKSHEETS	Effective Date E	nd Date Creat	e Date Prog	ram Type S	status	CTC Amount	Active/Inactive	Actions
	02/2023 N	VA 02/02/	2023 CP	C	Completed	02/2023 - \$267.00 03/2023 - \$1,267.00	ASUe	View Print 🖨
BEPORTS	_			_		_	_	
Category	<ul> <li>Name</li> </ul>					Data Frequence	SY.	Actions
Claims	Provider Po	ortal Claims Report				Nightly		View
Claims	Remittance	e Advice Report				Nightly		View
DDA - Provider Portal	DDA - Cont	tribution to Care Report				Real Time		View

Services <ul> <li>Program</li> <li>CP</li> <li>End Date</li> <li>End Date</li> <li>Client ID / MA #</li> <li>Services</li> <li>Summary Report only</li> <li>Program</li> <li>CP</li> <li>View</li> <li>Program</li> <li>CP</li> <li>View</li> <li>End Date</li> <li>Ind Date</li> <li></li></ul>	Report
Start Date End Date End Date Client ID / MA # View Services Detailed Report only Program CP Ident CP I	Report
Report     ✓ <select a="" value="">     Client ID / MA #     View       Services     Summary Report only     ✓     Program     CP       Start Date     End Date</select>	Report
Report           Services       Summary Report only         Detailed Report only           Start Date       End Date	Report
Services     Detailed Report only     Program     CP       Start Date     End Date	
Start Date End Date	
Services W5600 - Community Living - Grou V Program CP	2
Start Date         9/1/2022 12:00:00 AM         End Date         12/31/2022 12:00:00 AM	
Date Created: 3/21/2023 8:44:12 AM	
DDA Contribution to Come Commence Departments	
DDA - Contribution to Care Summary Report only	
Search Criteria:	
Report: Summary Report only	
Client ID / MA #:	
Services: W5600 - Community Living - Group Home, W5601 - Community Living - Enhanced Supports, W5611 - Shared Living - Level 1, W5892 Living - Level 2, W5893 - Shared Living - Level 3	2 - Shared
Program: CP	
Start Date: 09/01/2022	
End Date: 12/31/2022	
Total Records: 27	
Last Name First Name Client ID Client MA# Program CTC Amount in	n Span
Grand Total	\$42,997.80
Client 1 Name 1 123456PW789 123456789 CP	<u>\$1,068.00</u>
Client 2 Name 2 999999QQ99 987654321 CP	\$632.00
Client 3 Name 3 888888WW88 000000000 CP	<u>\$136.00</u>
Service Date Agency Name Provider Name Provider Name Provider Number Last Name First Name Client ID C	lient MA# =

Program #	Service Type #	Claim Status	Claim ICN #	RA No #	RA Date 🕯	Claim Total Cost	Claim Amount * Attributed to CTC	Claim Amount Paid by MMIS
CP	Community Living - Group Home	Paid	1111111111111	111111	12/14/2022	\$346.87	\$267.00	\$346.87

Last Name: Name	First Name:	Name ID #:	: 99999999WW99
MA#:	Service Plan Program: <b>CP</b>	Enrolled Program: CP	MA Eligible: <b>Yes</b>
Date of Birth:	Jurisdiction: Baltimore	Client Region: CMRO	Primary Phone#:
OTP Device Assigned: <b>No</b>	OTP Serial Number: <b>N/A</b>	Current CTC Amount: <b>\$521.00</b>	
Re-Determination Due [ 	Date:		
			Details

Provider Portal	Home	Alerts	Services	Clients
CLIENT INFORMATION	FOR			
CLIENT PROFILE		Client LTS	S ID #: 99	9999999999
SERVICE PLANS	L			
INDIVIDUAL RECORD		CLIENT	PROFILE	•
CTC WORKSHEETS	,	OLIENT D	EMOGRAPH	IC OVERVIEW
	<b>- </b>	• ADDRES:	S TO RECEIV	'E SERVICES
COMMUNITY SETTINGS	,	• WAIVER/F	PROGRAM E	NROLLMENT
GOLOTIONNAIRE	,	CURREN	T ASSIGNME	INTS

Last Name <sup>1</sup>	First Name I	Client ID	Client M.	A# 6 Program 8	Service Type 8	Claim Status	Claim ICN I	RA No I	RA Date I	Claim Total Cost #	Claim Amount Attributed to CTC	Claim Amount Paid by MMIS
CKMAN	CHAD	2439032HC508100	44401667100	CP	Community Living - Group Home	p Paid	32303800001062757	414017	02/15/2023	\$350.40	\$120.60	\$350.4
CKMAN	CHAD	2439032HC508100	44401667100	CP	Community Living - Group Home	p Rejected	32303800001067065	414017	02/15/2023	\$350.40	\$350.40	\$350.40
COST OF CAR	E WORSKHEET	4C (IMPORT F	ROM E&E) Status:	Submitted						n Back to	List	
General Informa	ition											
First Name:			Nam	e	Cre	eate Date:		12/21/2	021			
Last Name:			Nam	e	End	d Date:		12/31/9	999			
Client ID:			9999	999999								
Case Manager:			Jane	Doe								
CTC WORK	KSHEET		-							Histo	ory	
Effective Dat	te End	Date C	create Date	Program Ty	pe Status	s CTC	Amount	Active/Ir	nactive	Actions		
01/2023 🕄	01/3	1/2023 1	2/06/2022	CP	Comp	leted 01/2	023 - \$521.00	Active		View Print 🖨		
01/2022 🕄	12/3	1/9999 1	2/21/2021	CP	Comp	leted 01/2	022 - \$480.00	Inactive		View Print 🖨		

• In accordance with federal waiver regulations, specifically 42 CFR §441.303(e), an individual receiving waiver services from the state, who is eligible for the waiver in the special home and community-based waiver group, under federal code 42 CFR §435.217, is required to contribute a portion of their monthly income to pay for their cost of services. This is known as "Cost of Care (COC)."

You are in this eligibility group and must contribute a portion of your income to your service provider. You must continue to pay the monthly amount until otherwise notified. Please contact the provider to establish the time and manner of payments. The calculation of your cost of care does not include room and board payments.

CTC Calculation - Monthly Income and Expenses	
Effective Date:	01/2022
Monthly Income	
1. Earned Income (\$)	\$0.00
2. Other Income (\$)	\$0.00
3. Pension Income (\$)	\$0.00
4. Social Security Income (\$)	\$0.00
5. SSDI (\$)	\$1,321.00
6. UnEarned Income (\$)	\$0.00
7. Veteran Benefits (\$)	\$0.00
8. Total Income (\$)	\$1,321.00
Monthly Expenses	
9. Current SSI Fbr (\$)	\$841.00
10. Dependent Allowance (\$)	\$0.00
11. Family Maintenance Allowance (\$)	\$0.00
12. Guardian Allowance (\$)	\$0.00
13. Medical Expense (\$)	\$0.00
14. Personal Needs (\$)	\$0.00
15. Residential Maintenance (\$)	\$0.00
16. Spousal Allowance (\$)	\$0.00
17. Total Expenses (\$)	\$841.00
18. Individual's Contribution to Cost of Care (\$)	\$480.00

### WO-423 - Update CCS MFU forms Generation

Authorized users will now have the ability to manually add a CCS Monitoring and Follow Up form. Please advise that <u>this functionality should not be used to replace the auto-</u><u>generated monitoring and follow-up form</u>. The quarterly/ annually generated LTSS MFU forms must be completed timely. LTSS troubleshooting concerns should be addressed with the regional office CCS Squad staff.

CCS Monitoring and Follow Up - List											
Type Of Review 🗘	Du	ue Date 🗘	Status \$	:	Active/Inactive	> A	Actions	Follow-up for Issues/Risks/Safety/Concerns		\$	
Quarterly	03	3/28/2023	Not Complete - Annual PCP Date Changed		Inactive		View				
Annual	03	3/11/2023	Not Complete - Priority Category Updated		Inactive		View				

When adding a manual form, the first step will be for the user to log at least one attempted contact before they can proceed on with the rest of the form.

Monitoring and Follow Up Form Status: Pending												
Back to List Discard Collapse All												
Attempted Contacts     Add Attempted Contact												
Date Of Contact     Contact Type     Relationship to the Participant     Contact Name     Reason for Alternative Contact     Was the Participant	≎ Comn	nents ≎	Actions									
No data available in table												

Complete the necessary fields within the Attempted Contact form and click the save button to proceed.

Add Attempted Contact			
Cancel			Save
Add Attempted Contact			
Attempted Contact Information			
Date of Contact:*	03/28/2023	Ē	
Contact Type: *	In Person	~	
Relationship to the Participant: *	Case Worker	~	
Contact Name: *	Test Person		
Reason for Alternative Contact:			
			li
Was Participant Contacted Successfully?*	💽 Yes 🔿 No		

After saving, the form will be presented to the user and they will have full edit access to all section. The key difference for a manually added CCS Monitoring and Follow Up form will be that the information across all sections will not be prepopulated and left blank and the user has the flexibility to determine which sections they wish to add information to as this is considered an off cycle update.

Monitoring and Follow Up F	orm Status: In Progress			
Back to List			Print Discard Submit	Expand All
Attempted Contacts				
Monitoring and Follow Up	Form Information			Edit
Monitoring and Follow Up F	orm Information			
Type of Review:	Manual	Date Completed	N/A	
Form Status:	In Progress	Individuals Name	UAT1 Miles	
Date Of Visit	N/A	Location		
Monitoring Completed By	N/A			
Section 1: Current Circums	stances			Edit
Section 2: Service Provision	on and Individual Satisfaction	l i i i i i i i i i i i i i i i i i i i		Edit
Section 3: Progress Toward	d Outcomes			Manage
Section 4: Choice and Right	nts			Edit
Section 5: Health and Welf	are			Edit
Section 6: Back-Up Plan ar	nd Emergency Plan			Edit
Section 7: Incidents				Manage
Section 8: Referrals				Edit
Section 9: Recommended	Actions			Manage

From the list page, when a manual CCS Monitoring and Follow Up form is added, it will be clear by the Type of Review being listed as Manual and these types of forms will not have a due date set by the system.

CCS Monitoring and Follow Up - List											
					Add						
Type Of Review 💲	Due Date 💠	Status 🔺	Active/Inactive \$	Actions	Follow-up for Issues/Risks/Safety/Concerns 💲						
Manual	N/A	In Progress	Inactive	<u>View</u>	·						

Updates have also been made to the CCS - Monitoring Form Report to allow for the searching and results to be displayed related to manually added CCS Monitoring and Follow Up forms.

Responsible Region	N/A		CCS Agency		BEATRICE LOVING H	EART - 810501400 (Ac	tive) 🕶					View	v Report
Start Date	3/27/2023 12	:00:00 AM	End Date		3/28/2023 12:00:00	AM							
CCS Supervisor	Ching Cheung	, Jainaba Mbenga, Juli	Monitoring For	m Completed By	Almeshia King, Hina	Butt, Jill Sonne 💌							
Client ID	2110254AJ880	0230	CCS Service Ty	pe	Community/Waiting	List Coordinatio 🔽							
Individual Priority Category	Crisis Preventi	on, Crisis Resolution,	<ul> <li>Form Type</li> </ul>		Created Date - Man	ual only 🗸 🗸	<b>(</b>						
Monitoring Form Status	In Progress, S	ubmitted	- -										
N 4 1 of 1 > N 4 Mg+													
Date Created: 3/28/2023	11:20:55 AM												
			CCS	S - Monit	torina For	m Report							
						1.1							
Search Criteria:													
Responsible Region:		N/A											
CCS Agency:		BEATRICE LOVING	HEART - 810501400	(Active)									
CCS Supervisor:		Ching Cheung, Jain	aba Mbenga, Julia An	nick, Kenise Smi	ith , Samirah Bulloc	k-Blackwell, Inactive	Staff, N/A						
Monitoring Form Compl	eted By:	Almeshia King, Hina Oleh, Alexandria Pe	Butt, Jill Sonner , Jer terson, Amanda Ofo	nnifer Coetzee, I ri, Chris Mcborro	Kenise Smith , Julia ugh, Catherine Gas	a Amick, Samirah Bul kins, D'Asia Jacobs	lock-Blackwell, Ching 1 - Inactive, Kymberly	Cheung, Teshena / Jones - Inactive,	Cameron, Jainab Rose Emelike - In	a Mbenga, Nyish active	a Williams, E	mannuel	
Start Date:		03/27/2023											
End Date		03/28/2023											
Client ID:		2110254AJ880230											
CCS Service Type:		Community/Waiting	List Coordination, Tra	insition Coordina	tion								
Individual Priority Categ	ory:	Crisis Prevention, C	risis Resolution, Curre	ent Request, In S	ervice, N/A								
Monitoring Form Status		In Progress, Submitt	ed										
Total Number of Record	s Returned:	2											
Client ID \$	Last Name	≎ First Name ≎	Responsible = Region	CCS ≑ Agency	CCS ≑ Coordinator	CCS Coordinator LTSS Staff ID	CCS Service Type	Individual Priority Category	÷ Form Type ≑	Monitoring Form Due Date	Submit Date	Monitoring Form Status	Due ≑ In
2110254AJ880230	Miles	UAT1	N/A	BEATRICE LOVING HEART	Ofori, Amanda	staff/f4d20685- a835-4ca8-a54e- c295f1841797	Community/Waiting List Coordination	N/A	Manual	N/A	N/A	In Progress	N/A
2110254AJ880230	Miles	UAT1	N/A	BEATRICE LOVING HEART	Ofori, Amanda	staff/f4d20685- a835-4ca8-a54e- c295f1841797	Community/Waiting List Coordination	N/A	Manual	N/A	03/28/2023	Submitted	N/A
					Page 1 of 1					•			

### CR-616256 Create a CCS Historical Agency Activities Report and Extract in LTSSMaryland

Filter By		Service D	ate	~						Responsible Reg	jion	Central	Maryland Regi	ional Office, 💌		iew Report
CCS Agency		MMARS F	C INC -	64420560	00 (Active)				$\checkmark$	Start Date		3/1/202	3 12:00:00 A	м		
End Date		3/31/202	3 12:00	:00 AM						CCS Supervisor		N/A		~		
Activity Created	Ву	Aisha Mo	ten-Johr	nson, Alyss	a Hun 🚩					Client ID						
CCS Service Typ	be	Commun	ty/Wait	ing List Co	ordina 😭					Individual Priori	ty Category	N/A, Cri	sis Prevention	, Crisis Resc 🜱		
Activity		Annual R	edeterm	ination As	sistanc 🛩					Activity Type		In Perso	n, Phone, Doo	umentation 💌		
Activity Setting		Commun	ty, Day	Program,	Hospit: 🛩					Activity With		Individu	al, Guardian,	Family Mem 💌		
Include Activity	Description	No		~						Limit to Unit/Du	ration Changes Only	Yes	~			
								Annual States								
								Client Informati	on							
Client ID a	Last Name :	First Name	R	esponsible Region	CCS Service a Type	Individual Priority Category	T Wave	Curre Jurisdiction	nt (County)	CCS Agency	Current CCS Supervisor	Curr Supervis	ent CCS : or LTSS Staff	Current CCS Coordinator	C Coord	urrent CCS
2919702AK657120			South	ern Maryland	Community/Waitin List Coordination	g In Service		Montgomery		MMARS RC INC	Lavone Lindsay	staffs/9AB 4E8B-B1F	F3ED9-3AD8- C-	Angela Moffatt	staff/67 b9b2-3	54c0ad-4e3c-4d8d- 03ac6d14294
2919702AK657120			South Regio	ern Maryland	Community/Waitin List Coordination	g In Service		Montgomery		MMARS RC INC	Lavone Lindsay	staffs/9AB 4E8B-B1F	F3ED9-3AD8- C-	Angela Moffatt	staff/67 b9b2-3	54c0ad-4e3c-4d8d- 03ac6d14294
2199292DE729111			South	ern Maryland	Community/Waitin List Coordination	g Crisis Prevention		Caroline		MMARS RC INC	Brittany Averill	DABABEE staff/b4a3 9a9b-7230	310D2 930-a606-4232- cb7d22da	Vivian Powell	staff/dfi 831c-e	0173be-a4bb-4acc- 63b01527cd8
2199292DE729111			South	ern Maryland	Community/Waitin	g Crisis Prevention		Caroline		MMARS RC INC	Brittany Averill	staff/b4a3	930-a606-4232-	Vivian Powell	staff/df	0173be-a4bb-4acc-
2929505AD149100			South	ern Maryland	Community/Waitin	g In Service		Montgomery		MMARS RC INC	Lavone Lindsay	staffs/9AB	F3ED9-3AD8-	Sarah Nagel	staff/33	20978e-d942-4d58-
2011			Regio	onal Office	List Coordination							4E8B-B1F DABABEE	C- 1310D2		a8a7-d	525c9eedd70
														Activity Inform	ation	
Activity Log ID 8	Activity Date	Start Time	End # Time	Duration 1	Duration (Total B Minutes)	Total Units Paid for a Date of Service	Total State Units Repor	Payment t ted for Date		Activity :	Activity Type :	Activity Setting	Activity With 1	Staff (Activity Created By)	8	Created Staff E LTSS ID
activitylog/0b826cdc- 8a5d-49b3-b08f- 633047ba737d	3/13/2023	10:37 AM	10:48 AM	0:11	11 1				Docume	ntation	Phone		Family Member	Moffatt, Angela		staff/6754c0ad- 4e3c-4d8d-b9b2- 303ac6d14294
activitylog/0b826cdc- 8a5d-49b3-b08f- 633047ba737d	3/13/2023	10:37 AM	10:38 AM	0:01	1				Docume	ntation	Phone		Family Member	Moffatt, Angela		staff/6754c0ad- 4e3c-4d8d-b9b2- 303ac6d14294
activitylog/68c5a8c0- 34ef-4b95-ae8d- b0dd9b8dc949	3/2/2023	8:30 AM	8:41 AM	0:11	11		2		Coordina Resourc	ating Non-Medicaid es	Email		Family Member	Powell, Vivian		staff/df0173be- a4bb-4acc-831c- e63b01527cd8
activitylog/68c5a8c0- 34ef-4b95-ae8d-	3/2/2023	8:30 AM	8:43 AM	0:13	13		2		Coordina	ating Non-Medicaid es	Email		Family Member	Powell, Vivian		staff/df0173be- a4bb-4acc-831c-

Monitoring Services/Circumstances Email

Nagel, Sarah

staff/33209786 d942-4d58-a8a

vityiog/e9b3c413- 3/13/2023 c-4e30-8c50-

12:45 PM 1:30 PM 0:45

45

Date = Created	Time Created :	Staff (Last ÷ Modified By)	Last Modified Staff : LTSS ID	Last = Modified Date	Last Modified ÷ Time	Activity Status :	# of Claim Adjustments ÷	# of State Payment ÷ Adjustments	Claim Status :
3/13/2023	1:22 PM	System Administrator	staffs/systemadministrator	3/28/2023	6:34 PM	Paid	1		Original,Paid
3/13/2023	1:22 PM	Moffatt, Angela	staff/6754c0ad-4e3c- 4d8d-b9b2- 303ac6d14294	3/13/2023	1:23 PM	New	1		
3/2/2023	8:46 AM	System Administrator	staffs/systemadministrator	4/1/2023	3:36 AM	New – Client Ineligible		1	
3/2/2023	8:46 AM	Powell, Vivian	staff/df0173be-a4bb- 4acc-831c-e63b01527cd8	3/2/2023	8:46 AM	New		1	
3/13/2023	7:22 PM	System Administrator	staffs/systemadministrator	4/4/2023	7:31 PM	Paid	1		Adjustment,Paid

# WO-452 - DDA Modify Data Fields to the CCS Quarterly Level of Care Report and Create Data Extract from LTSSMaryland

Before:

Client ID 2 First 2: Last Name 2: MA 2: LOC End 2: LOC Review Status 2: LOC 2: Walver Start Date 2: Community 2: Day Provider(s) 2: CCS Agency 2: CCS Agency 2: CCS Agency 2: CCS Agency 2: Coordinator Coordinator Coordinator 2: Coor	Coordinator Phone # Number
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#### After:

Added option to de-select Inactive participants

Responsible Region	Unassigned, Central Maryland Rec	~	CCS Agency	Unassigned, (Basic Only)HELENAS	View Report
CCS Supervisor	Unassigned, Ching Cheung - BEAT	~	LOC Recertification Due	In 90 days, In 60 days, In 30 day 💙	
DDA Participant Status	Active	~			
	(Select All)				
	Active				
	□ Inactive				

Added RO / CCS Supervisor Information

Responsible

E Last Name E MA Num!

Added Active/Inactive column, added LOC Effective Date, Updated LOC Recertification column to show a negative value when overdue, added LOC Overdue column, added LOC Document Upload Date that will direct to the latest in-progress LOC

Assigned CC Coordinate

Regional Eligibility Staff :: Regional Eligibility : Regional Eligibility Staff Phone Number Email

Walver Program B Type	Walver Start 8 Date	DDA Participant Status	Community O Living/Personal Supports Provider(s)	Day Provider(s) #	LOC Effective 8 Date	LOC End 8 Date	LOC Review Status 8	LOC Recertification Due In H How Many Days?	LOC Overdue II	LOC Document 8 Upload Date	LOC Last Modified 8 Date
CP	04/03/2009	Active	WAY STATION, INC.	COMMUNITY OPTIONS INC (DDA)	05/25/2022	05/25/2023	Not Started	65	No		
CP	10/01/2005	Active	WASHINGTON COUNTY HUMAN DEVELOPMENT COUNCIL	WASHINGTON COUNTY HUMAN DEVELOPMENT COUNCIL	02/22/2022	02/22/2023	In Progress	- 27	Yes	01/09/2023	01/09/2023
CP	09/09/2002	Active	WASHINGTON COUNTY HUMAN DEVELOPMENT COUNCIL	WASHINGTON COUNTY HUMAN DEVELOPMENT COUNCIL	05/02/2022	05/02/2023	Not Started	42	No		